

# September semester of 2025 Recruitment Guidelines for Special Admissions for Foreigners

- ※ The entrance examination guidelines may be changed according to the guidelines of the Ministry of Education.
- ※ Please check the final admission guidelines later
- ※ This recruitment guideline is written in Korean and translated into English, Chinese, Japanese, Vietnamese, Russian, Mongolian, Indonesian, and Thai, and in the event of a related dispute, Korean is the first priority.



## 1. Recruiting departments and openings

Division	Academic Years	Departments	No. of Students
			Day Classes
Health	3	Dept. of Radiologic Technology	No limit
		Dept. of Clinical Laboratory Science	
		Dept. of Food & Nutrition	
		Dept. of Food & Pharm	
		Dept. of Physical Therapy	
		Dept. of Bio & Environmental Science	
		Dept. of Dental Technology	
		Dept. of Dental Hygiene	
		Dept. of Optometry & Vision Science	
		Dept. of Emergency Medical Tchnology	
		Dept. of Beauty Care	
		Dept. of Occupational Therapy	
		Dept. of Applied Medical Image 3D Modeling	
		Dept. of Department of Medical Artificial Intelligence	
Nursing	4	Dept. of Nursing	
social practice	3	Dept. of Early Childhood Education	10% of admission quota
		Dept. of Tax & Accounting	No limit
		Dept. of Medical Convergence Tourism Department (Japanese, English)	

## 2. Admissions Calendar

Sortation	a first-order type (Domestic and foreign residents)	a second-order type(Domestic and foreign residents)	a third-order typea domestic resident	Remarks
<b>acceptance of application</b>	2025.04.14. (Monday) ~05.16 (Friday)	2025.06.11. (Wednesday) ~ 07.11 (Friday)	2025.07.21 (Mon) ~ 2025.07.25 (Fri)	Visit the International Exchange Center and acceptance by mail 35,000 won for admission
<b>Deadline for submission of documents</b>	Until 17:00 on Friday, May 30, 2025	Until 17:00 on July 18, 2025 (Friday)	Until 17:00 on August 8, 2025 (Fri)	
<b>Interview and Evaluation</b>	2025.06.03. (Tue) ~ 06.10. (Tue) 1st or 2nd of the day	2025.07.21 (Mon) ~ 07.25 (Fri)	August 11, 2025 (Monday) ~ 08.14. (Thursday)	Designated place (Further information)
<b>the announcement of successful</b>	2025.06.16. (Monday)	2025.07.28. (Monday)	August 18, 2025 (Monday)	Individual guidance

<b>applicants</b>				
<b>Successful candidate registration</b>	2025.06.17 (Tue) ~ 06.20 (Fri) 24:00	2025.07.29 (Tue) ~ 08.01 (Fri) 24:00	2025.08.19. (Tue) ~ 08.20 (Wed) 24:00	Hana Bank's own virtual account
<b>Orientation</b>	Scheduled for August 2025			Later announcement

※ The screening schedule is subject to change, and in case of change, it is notified in advance on the website of the International Exchange Center.

### 3. Screening Method and Fee

Screening Method	Application Fee (KRW)	Note
Paper and interview evaluation	₩35,000	

※ We review applicants' documentations to determine if they meet the requirements for admission. If they don't meet the requirements, we will exclude them from screening.

### 4. Eligibility

Classification	Requirements
Nationality	<ul style="list-style-type: none"> <li>• A foreigner whose parents are both foreigners</li> </ul>
Education	<ul style="list-style-type: none"> <li>• Graduates of domestic or foreign regular high schools and those recognized as having equivalent education by law</li> <li>※ We don't accept GEDs, homeschooling, cyberlearning, adult education, etc.</li> </ul>
Language	<ul style="list-style-type: none"> <li>• You meet at least one of the following:               <ol style="list-style-type: none"> <li>① You have acquired Test of Proficiency in Korean (TOPIK) level 3 or higher. (Music, physical education, health, beauty, mechanics, engineering, and design at level 2 or above, TOPIK level 2 or higher)</li> <li>② You have passed the Korean language proficiency test conducted by our university.</li> <li>③ You are objectively judged to have proficiency equivalent to Test of Proficiency in Korean (TOPIK) level 2 or higher, for example, by completing Sejong Institute training.</li> </ol> </li> <li>※ If you are admitted with TOPIK 2 or the score of TOPIK administered by Dongnam Health University, you must complete at least 300 hours of Korean language education for one year.</li> </ul>

※ Dual nationals who have acquired Korean nationality are not eligible to take the foreigner screening.

※ Interpretation of majors and academic credentials will be determined in accordance with relevant regulations.

## 5. Notes for applicants

### A. Things to keep in mind when applying

- Applicants cannot apply to more than one recruitment department.
- Applicants are not allowed to dual-enroll with other universities, and if they withdraw from registration after paying tuition, tuition will be refunded in accordance with the university's regulations.(If you withdraw from registration before the semester starts, a full tuition refund will be given. If you withdraw from registering after the semester begins, a portion of the tuition will be refunded)

### B. Enter personal information and consent

- Applicant's English name and date of birth must match the passport.
- The applicant is responsible for any errors or omissions in contact phone numbers, e-mail addresses, etc.

### C. Cancellation of acceptance

- If the submitted documents are incomplete or you are admitted through false, forgery, or other illegal methods, your acceptance or admission will be canceled regardless of whether before or after admission.
- If visa issuance is rejected, admission will be canceled and tuition already paid will be refunded (excluding application fee)
- If you do not enter the country by the semester start date, your admission will be cancelled.

### D. Other

- All submitted documents will not be returned, and the application and submitted documents cannot be modified, replaced, or canceled after submission.
  - After confirming the original documents and full tuition payment, we will issue a standard admission letter for visa issuance.
  - All submitted documents must be issued within the last 3 months based on the application deadline.
  - Matters not specifically specified in the recruitment guidelines will be applied after deliberation by the university's admissions management committee.
- ※ For visa and standard admission certificate issuance, please contact the International Exchange Center (031-249-6286).

## 6. Submissions

Number	Submissions	Notes
1	Application for admission	University Form 1
2	Personal statement (academic plan)	University Form 2
3	Proof of final education ① High school graduation (expected) certificate ② High school transcripts	- Apostille agreement country: submit the original after authenticating the apostille. (issued by a government agency designated by the country of origin) - Non-Apostille countries: submit original documents with consular verification. (Korean consulate designated by your home country) - Chinese applicants must submit a certified translation. - Vietnamese applicants must submit a document verified by the Korean Consulate in Vietnam or the Vietnamese Embassy in Korea.
4	Proof of nationality and family relationship ① Proof of the applicant's parents' nationality ② Proof of family relationship ③ Applicant's alien registration card (if applicable)	① Copy of your passport and government-issued documentation (ID) - For Chinese nationals, submit a notarized translation of your Chinese ID card. - If your parents are divorced or deceased, submit a notarized translation of a government-issued document from your country of residence which verifies your parents' situation. - Submit documentation of parental rights and custody for applicants when parents are divorced. ② Proof of family relationship - Chinese nationals: marriage certificate and proof of kinship - Vietnamese nationals : birth certificate and family register record - Japanese nationals : family register record - U.S. and other nationalities : birth certificate ※ Submit a notarized original in English or Korean ③ A copy of your alien registration card - Copy and submit the front and back of the card (for domestically residing applicants only)
5	Language Proficiency Documentation	- Test of Proficiency in Korean (TOPIK) Level 2 or higher Transcript - Other documents related to the Korean Language Proficiency Test
6	Financial documentation - Original bank statement KRW 20 million or more (other currencies equivalent to KRW 20 million are also possible)	- Only original documents issued within one month before the date of application are valid. (copies of bank statements are not accepted) - Bank statement only under your name or your parent's name.
7	Student Financial Aid Pledge	University Form 3 (completed in person by the financial guarantor)
8	Personal Information Collection, Use,	University Form 4

	and Third-party Disclosure Consent	
9	A copy of your passport and three passport-sized photos	Taken within the last 3 months (no copied photos)
10	Certificate of the record on entry and departure	Domestically residing applicants only

## 7. Where to submit documents

- Dongnam Health University International Exchange Center, 50 Cheoncheon-ro 74beon-gil, Jangan-gu, Suwon-si, Gyeonggi-do

Tel : 82-31-249-6286 Fax : 82-31-249-6239 E-mail : [ilec@dongnam.ac.kr](mailto:ilec@dongnam.ac.kr)

- ※ All required documents must be prepared and submitted by yourself or your representative.
- ※ Document submission hours: 09:00-18:00 weekdays
- ※ Applications are not accepted on Saturdays, Sundays and holidays

## 8. Tuition payment instructions

A. Amount to be paid: Based on tuition fees for the 2025 school year

Division	Tuition (1 semester)	Scholarship	Actual reduced tuition
social practice	3,188,600	20% tuition reduction upon admission	2,550,880
Health	3,477,600		2,782,080
Nursing	3,552,800		2,842,240

C. How to pay

- ① If the payment is not confirmed within the deadline, it will be considered that there is no intention to register and the pass will be canceled.
- ② Admission scholarships under the Korean Language Proficiency Test (TOPIK) will be paid after admission
- ③ You cannot double enroll in two or more universities with the same entrance semester, and those who violate this may cancel their admission even after entering
- ④ If you wish to cancel your registration due to unavoidable reasons, you may receive a refund through a prescribed procedure if you apply within the prescribed tuition return period, and after admission, your tuition waiver and tuition return will be returned in accordance with the “Regulations on University Tuition. “

## 9. a scholarship

A. A certain amount of the registration fee is paid as a scholarship according to TOPIK scores each semester, and the scholarship is paid after the semester starts.

B. During the period of attendance, differential payments are made based on grades from the previous semester.

- C. Scholarships for international students may change according to our university's scholarship committee regulations.

## 10. Acceptance letters and visa issuance

### A. Issuance of standard admission certificate to successful applicants

- ① Successful applicants must submit original documents and pay the full tuition fee to apply for issuance of a standard admission certificate.
- ② For both domestic and overseas residents, the application will be sent to the email address provided when submitting the application.

### B. Application and issuance of study abroad (D-2) visa for successful applicants

#### ① Domestic residents

##### (1) How to apply :

Among the successful applicants, those holding a general training D-4 visa, etc. must receive a standard admission letter and apply in person at the local immigration office.

##### (2) Required documents when applying for a study abroad (D-2) visa :

Application form, 1 passport photo, copy of educational institution business registration certificate (or unique number certificate), standard admission letter (issued by university president), document proving family relationship, document proving highest level of education, certificate of tuition payment, document proving financial ability, proof of Korean language proficiency document

#### ② Overseas resident

- (1) Among applicants residing overseas, successful applicants must individually apply for a study abroad (D-2) visa at the embassy or consulate in the relevant country.

##### (2) Required documents when applying for a study abroad (D-2) visa :

Visa issuance application form, 1 passport photo, copy of educational institution business registration certificate (or unique number certificate), standard admission letter (issued by the university president), document proving family relationship, document proving highest level of education, document proving financial ability (in case of Vietnam, issued by bank)(Certificate of balance of study abroad expenses using payment retention method), Documents proving Korean language proficiency

- ※ Documents for visa issuance may vary depending on nationality, so please be sure to check with the embassy abroad.

[Form 1]

Applications for Special Admissions for Foreigners for the 2025 School Year						Photo		
Name	Korean			Exam Registration Number				
	English							
Nationality					Alien registration number			
Passport number					Visa Expiration Date			
Date of birth					Gender		M( ) / F( )	
Phone number	Korea	Mobile 1			Mobile 2			
	Home country	Mobile 1			Mobile 2			
	Online	E-mail 1			E-mail 2			
Address	Korea							
	Home country							
Department you apply to								
TOPIK		Level :						
Domestic Korean Language Education (when applicable)		University	Education period			Final Completion Level		
			Starting date		Ending date			
Guardian								
Name					Nationality			
Phone number					Relationship			
Home address								
Education								
Classification	School name	Country name		Period of enrollment (YYYY/MM/DD)		Duration		
High School						years		
Middle School						years		
Elementary school						years		
* Note:								
I, the undersigned, do hereby certify that the above statement is not false, and I hereby submit the prescribed documents for admission to your university.								
				<div style="text-align: center;">             _____              YYYY/MM/DD           </div>				
Applicant' s Name				(signature)				
Dongnam Health University President								



[Form 2]

## Personal statement (academic plan)

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1. Introduce yourself (hobbies, talents, life perspective, upbringing, family environment, and etc.) in Korean and English.

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This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

2. Describe the motivation for your application and your academic plans after admission in Korean and English.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

I certify that the above is true and correct.

YYYY/MM/DD

Applicant' s Name

(signature)

## Student Financial Aid Pledge

Applicant		
Name	Korean	
	English	
Date of birth		
Passport number		
Nationality		
Financial guarantor		
※ If an applicant submits proof of his/her own bank account balance, the financial guarantor is the applicant. ※ If an applicant submits the bank statement of his/her parent, the financial guarantor is the parent.		
Name		
Relationship with the applicant		
Occupation		
Address		
Contact number		
I pledge to bear all expenses of the above applicant during the period of study abroad.   <div style="text-align: center;">             _____              YYYY/MM/DD           </div> <div style="display: flex; justify-content: space-around; margin-top: 20px;"> <span>Guarantor's name</span> <span>(signature)</span> </div>		
Dongnam Health University President		

※ Financial guarantors can only be you and your parent.

[Form 4]

## Personal Information Collection, Use, and Third-Party Disclosure Consent form [For International Students]

Dongnam Health University collects, uses, and provides your personal information to third-parties for the purpose of accepting applications and screening for foreign students. Please read the following carefully, and then check and sign your consent.

### ▶ Personal Information Collection and Use Agreement[ “Required” ]

Items of personal information to be collected and used	Purpose of collection and use of personal information	Period of use and retention of personal information
Photo, full name (Korean, English), nationality, gender, date of birth, visa type at the time of application, visa expiration date, phone number, Korean address, home address, department of application, TOPIK score, Korean education information (when applicable), guardian information, educational background, guarantor information, parent information, high school grades, elementary/secondary education grades (when applicable) family information, official record of entry and departure, deposit balance information, income/property information.	Foreign Student Admissions Processing	5 years

※ You have the right to refuse the collection and use of your personal information. However, if you refuse to consent, there may be some restrictions on processing your application.

Personal Information Collection and Use Agreement	<input type="checkbox"/> Yes <input type="checkbox"/> No
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### ▶ Notice of Collection and Use of Personal Information

Personal information is collected and used without the consent of the information subject in accordance with Article 15 Section 1 Clause 2 of the Personal Information Protection Act.

Personal information processing items	Purpose of collection and use of personal information	Basis of collection
Alien registration number, passport number	To handle foreign student admissions	Article 73 of the Enforcement Decree of the Higher Education Act

### ▶ Consent to provide personal information to third-parties[ “Required” ]

Where to submit	Items of submission	Purpose	Term of Use
Ministry of Justice	name, nationality, date of birth, gender, address, mobile phone number, passport number, alien registration number, photograph, grades, date of enrollment, date of graduation, date of change of status	Visa issuance and stay	Until graduation
University education Council	university code, provincial code, municipal code, affiliation code, type of selection code, recruitment unit name, recruitment period code, application result code, examination number, full name, alien registration number or passport number, day/evening class code, type of high school code, high school code, graduation year, enrollment date code, third-party consent status code, reception location code	<ul style="list-style-type: none"><li>• Identification of violators of the legitimate college application procedure</li><li>• Verification of admission data by university</li><li>• Public disclosure of university information</li></ul>	Until completion of all the procedures

※ You may refuse to consent to this. However, please note that you may not be able to obtain insurance or obtain a visa if you refuse to consent.

Consent to provide personal information to third-parties	<input type="checkbox"/> Yes <input type="checkbox"/> No
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I have read, clearly understand, and agree to the above.

\_\_\_\_\_  
YYYY/MM/DD

Applicant' s name:

(signature)

Dongnam Health University President